

Maritime Air Coordination Conference 2006

ADMINISTRATIVE SUPPORT INFORMATION

1. General

Welcome to the Maritime Air Coordination Conference 2006 (MACC), which will be held on 26/27 September 2006 and the Air Maritime Coordination Working Group (AMCWG)1 on 28 September. Main theme of the conference will be “**INTEROPERABILITY OF MARAIR IN SUPPORT OF NRF/ETF/CJTF**”. The location for both events is the Large Conference Room at the CAOC 2 facility in Uedem. Dress throughout the conference will be normal working uniform or BDU's/flight suit. Dress for the Social Event on the 26th September will be civilian casual.

2. Conference Staff

Conference project manager LtCol Kerr;
Conference Support team LCDR Renzanigo;
Captain Peter Hinze, DEU A will be responsible for administration and security.

3. Security

- a. NATO Security Clearance** Have a NATO Security Clearance Statement NS available the first day of the conference.
- b. Conference Security** The Conference is likely to include information classified up to NATO SECRET. Storage space for any material NATO CONFIDENTIAL or higher can be provided at JAPCC Kalkar or EUDEM Facilities.
Due to the Conference Room security level no personal laptops, USB memory Stick or other similar devices will be allowed in the conference area. All attendees wishing to add a Brief (even if unclassified) to the presentations list are required to have their presentation available on a CD support.
- c. Document Security** Handouts will not be produced during the conference. A CD containing conference briefs will be produced at the end of the Conference and sent to all delegates.

4. Conference Passes

Conference passes will be prepared for all delegates and distributed on the bus or at the Base Gate before the conference starts the first day of the conference after ID and NATO

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Security Clearance check. Please display the conference pass issued at check-in at all times during the conference and while at the CAOC 2 Facility. If requested by security personnel, you may be required to show your personal ID. Should you misplace your security pass, please report its loss immediately to the Admin Support Desk. The security passes must be returned to the Admin Support Desk at the end of your attendance period, just before leaving for your destination.

5. Accommodation

A block reservation for Accommodation has been arranged at Hotel RHEINPARK, Rees. Attendees should make a reservation directly with the hotel, as they will require your Credit Card details when booking. On making your reservation, please refer to the 1 The AMCWG is the subordinate group to the MACC and meets four times a year. One of these meetings is held immediately following the MACC. 'NATO Conference' to obtain preferential Bed & Breakfast rates of Euro 75 single/Euro 100 double per room/per night.

Reception Desk Hotel RHEINPARK +49 (0)2851-588-0
Reception FAX Hotel RHEINPARK +49 (0)2851-588-1588
<mailto:http://www.rheinparkrees.de>

To Hotel Rheinpark from Duesseldorf airport via train will take approx 1 hour and 20 minutes (Duesseldorf Flughafen – Empel Rees), cost approx 12 Euros. Once at Empel Rees Bahnhof take a taxi to the hotel (5.5 km). To Hotel Rheinpark from motorway A3, take Exit 4 REES, follow B67 and go left at traffic light (shopping centre REAL is on the right). To Hotel Rheinpark from motorway A57, take Exit 3 GOCH/WEEZE, follow B67 to GOCH/REES, cross the Rhein River, turn right at the traffic light (shopping centre REAL is on the left).

A Non-availability form for military accommodation will be available on request.

6. Transportation

Transportation will be provided by JAPCC only between hotel RHEINPARK and the conference location. For all other transportation requirements you may forward a reservation to VON AGRIS Taxi company (FAX 004928268388 or <mailto:www.taxi-vonagris.de>) which will provide the JAPCC rates when you tell you will be attending the JAPCC MACC Conference.

When reserved, the company vehicles will be marked with a JAPCC logo to facilitate the identification of the driver at the pick up point.

7. Conference Fee

The conference fee is **Euros 5** per day. This fee includes coffee and water at the Conference facility. A receipt will be provided by the Admin Support Desk.

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8. Social Event

A meet and greet event has been scheduled on 26th September at the Hotel RHEINPARK starting at 1800 local time. A Finger food buffet and selected drinks will be available free of charge

9. Telephone Information for the Conference

Conference Site CAOC 2 POC Capt Meyer +49 (0) 2824978 7400

Conference project manager LtCol Kerr +49 (0) 282490 2221
Cell +49 (0) 1727675123

Conference Support team LCDR Renzanigo +49 (0) 282490 2248
Cell +49 (0)173 5437579

Chief Admin / Security Capt Hinze +49 (0) 282490 2270